

PRE-BID CONFERENCE ATTENDANCE SHEET

Owner: Fort Bend County Levee Improvement District No. 10

Project Name: Backup Sluice Gate Purchase Package

Job Number: 2569-2003 (9.2)

Date: 9/15/2020

Time: 11:00 a.m.

Location: Audio/Web Conference

Mandatory

Non-Mandatory

COMPANY	ATTENDEE NAME	ADDRESS	PHONE / EMAIL
LJA Engineering, Inc.	Craig Kalkomey	1904 W Grand Parkway, Suite 100 Katy, Texas 77449	Phone: 713.853.5200 Email:
LJA Engineering, Inc.	Jacob Minter	1904 W Grand Parkway, Suite 100 Katy, Texas 77449	Phone: 713.853.5200 Email:
LJA Engineering, Inc.	Andrew Huynh	1904 W Grand Parkway, Suite 100 Katy, Texas 77449	Phone: 713.853.5200 Email:
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**NON-MANDATORY PRE-BID MEETING
AGENDA AND NOTES
September 15 @ 11:00 am**

**CONSTRUCTION OF THE
BACKUP SLUICE GATE PURCHASE PACKAGE
TO SERVE
FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 10
CITY OF SUGAR LAND
FORT BEND COUNTY, TEXAS
LJA JOB NO. 2569-2003 (9.4)**

1. Introduction

- Project Engineer: Craig W. Kalkomey, PE, CFM
- District Engineer: Michael Rusk, PE

2. Bidding and Award Process

- Bids received until 11:00 am, September 22, 2020 at LJA's Katy Office (1904 West Grand Parkway North, Suite 120, Katy, Texas 77449)
- Bids are to be submitted sealed and in duplicate.
- Bid Security of not less than 5% of total bid, must accompany bid.
- Each bidder needs to sign the acknowledgement sheet for any addendum issued. It is the contractor's responsibility to verify they have all addenda prior to bid submission.
- Bids will be tabulated and discussed at the Board's September 24th Meeting. We anticipate awarding the project at the meeting with contracts to follow shortly. Construction shall commence as soon as contracts are signed and Notice to Proceed is issued in October. These dates are subject to change.

3. Insurance and Bond Requirements

- Bidders are required to meet the requirements as stated in the Contract.

4. Project Specifics

- Purchasing, Manufacturing and Shipping of two 8'x8' stainless steel slide gates.
 - Bid includes Add/Deduct for Cast Iron; however, please note that including a price for a cast iron gate is not a requirement, but preferred.
- Progress Payments and Schedule:
 - As part of each bid, bidders should include a simple schedule that will include all major milestones assuming an award on September 24th and a Notice to Proceed on October 22. The milestones should include submittal review and approvals, manufacturing, shipping, and delivery. Final award will be based on the price of the stainless steel gates and bidder supplied completion date.

5. Addendum Item:

- Addendum 1 to clarify Stainless Steel Specification.